

M A P Property Management, LLC.

Maintenance Request Form

Every effort has been made to assure that your apartment, its appliances and fixtures are in good condition and repairs were completed at the time of your move-in. However, from time to time, conditions will arise which require maintenance and repairs during the course of your tenancy. When the need for maintenance or repair arises, we ask that you complete this form and return.

**FOR EMERGENCY REPAIRS CALL (562) 945-3404
AND LEAVE YOUR NAME, PHONE NUMBER, AND ADDRESS.**

PROPERTY INFORMATION

Tenant Name: _____

Property Address: _____

MAINTENANCE REQUEST

Please describe in detail the nature of your maintenance request:

Permission to enter? Yes No

Please sign and return this form to M A P Property Management, LLC.

I understand that according to my rental agreement, M A P Property Management, LLC employees, contractors and any maintenance crew may enter the premises in my absence in order to investigate this request and make any needed repairs, provided I am given at least 24 hours notice except in an emergency.

Please call me at : (_____) _____ - _____ or (_____) _____ - _____

Signature: _____ Date: _____